

TAB

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c. Cost of processing supply requisitions:

2 no. average of requisitions X 10 graphic locations* 20 per no.

20 X \$17.00 average cost of processing requisitions* \$340 per no.

\$340 X 12 = \$4,080 - \$400 cost for one organization * per annum savings on requisitions 3,672

d. Cost of materials equipping and operating graphic shop in Procurement & Supply Office on a per annum basis

25X1

2,000

Total per annum savings [redacted]

[redacted]

3. To the above figure can be added substantial savings for such items as file equipment, safes, vaults, together with the elimination of duplicative equipment normally associated with graphic shops not used on a constant basis (such as drafting equipment, air brushes, etc.)

25X1

[redacted] Chief, Organization & Methods Service

Concur:

25X1

007

007/700

007

Adm. Services

DD/P, T & P

Procurement & Supply Div.

DD/P, T & P

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